



## **Troop 870**

# **Scout Leader Position Guide**

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# 1 Leading the Way

What does it mean to "Lead The Way"?

Think about being a Cub Scout. You had fun in den meetings and outings. But who decided what to do? The Den Leaders.

Think about a sport team. Who decides who plays each position and who starts? The coach.

There is one thing that makes Scouting different from all other youth groups. It is not the uniform. Every sport team has a uniform. It is not the fun activities. Those other activities are also fun.



**What makes Scouting different is that YOU make the decisions! YOU run the Troop.** Baden-Powell made it very clear in Aids to Scoutmastership when he wrote,

**"The best progress is made in those Troops where power and responsibility are really put into the hands of the Patrol Leaders."**

This is real decision making power. And it's not just Patrol Leaders. All of the Troop leadership positions have an important role in running the Troop. As a Scout leader you will:

- Plan and run the Troop meetings.
- Select and organize the Troop outings.
- Determine Troop policy.
- Help other Scouts along the trail to Eagle.

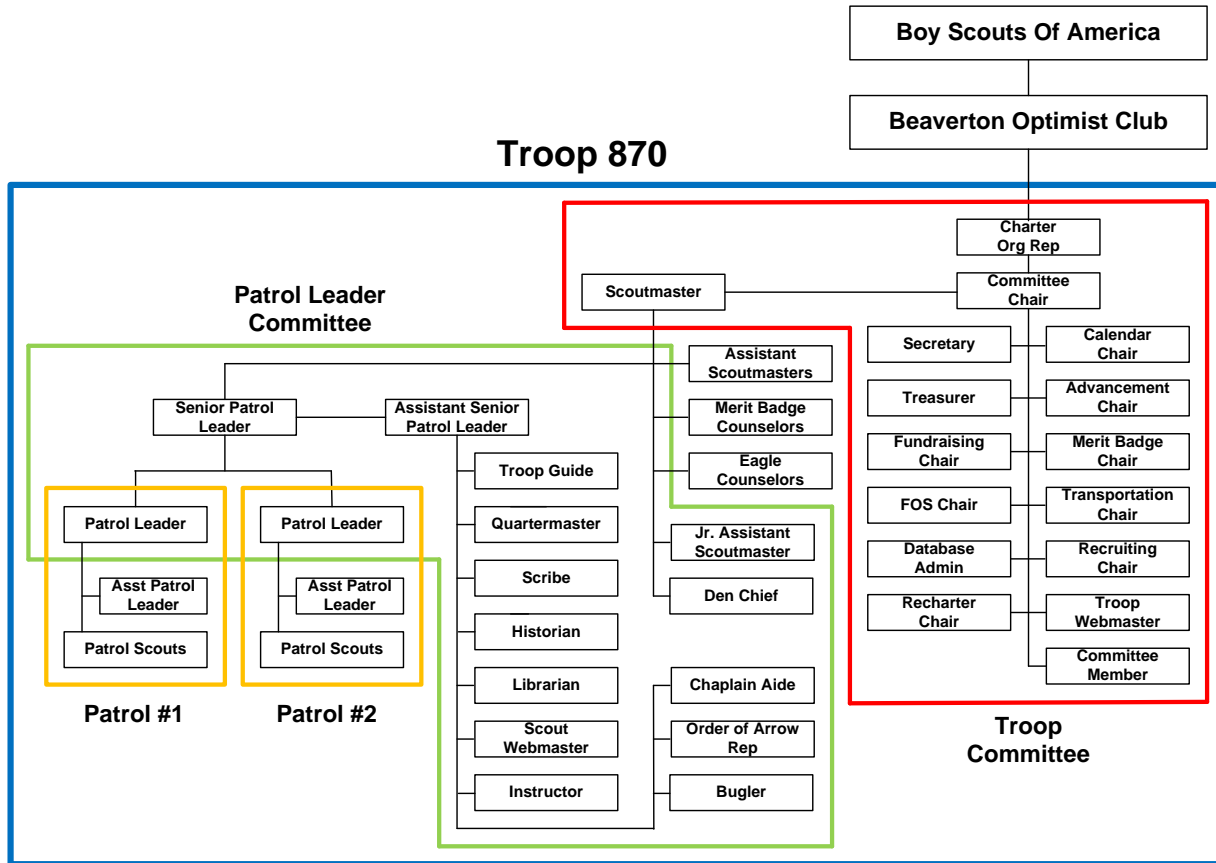
The adults will provide support, but **YOU** will be making the decisions.

Being a Scout leader is more than just sewing on a patch. Each position has specific duties and requirements as summarized in this document.

To be considered for a position, first, read the position description, qualifications and requirements. Then talk to the Scoutmaster and other Scouts about the positions that interest you. During the Troop elections and Scoutmaster appointments, you have the opportunity to present yourself and explain why you are interested and qualified for the position you are seeking.

So, are you ready to "Lead The Way"?

## 2 Troop 870 Organization



Troop 870 is a **Boy Led** organization. As such, the Scouts provide the Scout leadership, not the adults. The adults' role is to enable the Scout leaders to successfully lead and ensure a safe and fun environment for all Scouts.

The Scouts in Troop 870 are organized into patrols. Each patrol elects a Patrol Leader (PL) who then appoints an Assistant Patrol Leader (APL). The PL and APL are the overall patrol leaders.

The Troop also elects Senior Patrol Leader (SPL) who then appoints an Assistant Senior Patrol Leader (ASPL). The SPL and ASPL are the overall Scout leaders. The ASPL and PLs report to the SPL.

The Troop also elects the Quartermaster, Scribe, Historian, Librarian, Chaplain Aide and Order Of Arrow Representative. The Scoutmaster (SM) appoints the Troop Guide(s), Scout Webmaster, Instructor and Bugler. All of these positions report to the ASPL.

The SM also appoints the Junior Assistant Scoutmaster(s) and Den Chief(s). These positions and the SPL report to the SM.

The Patrol Leader's Council (PLC) is lead by the SPL and is composed of all of the Scout leaders except for the Assistant Patrol Leaders. All PLC leadership positions except for Bugler qualify for the "time spent in a Position of Responsibility" rank advancement requirement.

### 3 Position Summary

Position	Term	Selection	Reports To	Qualifications			
				Age	Rank	Leader	Attend
Senior Patrol Leader	6 month	Elected by Troop	SM	14	1 <sup>st</sup> Class	PL	75%
Assistant Senior Patrol Leader	6 month	Appointed by SPL	SPL	14	1 <sup>st</sup> Class	PLC	75%
Patrol Leader	6 month	Elected by Patrol	SPL	None	None	None	75%
Assistant Patrol Leader	6 month	Appointed by PL	PL	None	None	None	50%
Troop Guide	6 month	Appointed by SM	ASPL	14	1 <sup>st</sup> Class	None	50%
Quartermaster	6 month	Elected by Troop	ASPL	None	None	None	50%
Scribe	6 month	Elected by Troop	ASPL	None	None	None	50%
Historian	6 month	Elected by Troop	ASPL	None	None	None	50%
Librarian	6 month	Elected by Troop	ASPL	None	None	None	50%
Scout Webmaster	6 month	Appointed by SM	ASPL, TW	None	None	None	50%
Instructor	6 month	Appointed by SM	ASPL	14	1 <sup>st</sup> Class	None	50%
Chaplain Aide	6 month	Elected by Troop	ASPL	None	None	None	50%
Order Of Arrow Rep	6 month	Elected by Troop	ASPL	None	None	OA	50%
Bugler	6 month	Appointed by SM	ASPL	None	None	None	50%
Junior Assistant Scoutmaster	6 month	Appointed by SM	SM	14	Eagle	PLC	50%
Den Chief	6 month	Appointed by SM	SM	None	None	None	50%

Abbreviations:

SM = Scoutmaster

SPL = Senior Patrol Leader

ASPL = Assistant Senior Patrol Leader

PL = Patrol Leader

APL = Assistant Patrol Leader

TW = Troop Webmaster

PLC = Patrol Leader's Council

OA = Order Of Arrow member

## 4 Senior Patrol Leader



**Description:** The Senior Patrol Leader (SPL) is the Troop's overall Scout leader.

**Duties:** Appoint the Assistant Senior Patrol Leader (ASPL).  
Organize and run the Troop and PLC Meetings.  
Lead Troop activities.  
Coordinate and support the other Scout leaders.  
Meet with Scoutmaster and ASPL once per month.  
Assist the Scoutmaster with Troop Leadership Training.  
Attend Troop Committee and Roundtable Meetings.

**Term:** 6 months

**Selection:** Elected by the Troop.

**Reports To:** Scoutmaster

### QUALIFICATIONS

**Age:** 14

**Rank:** 1st Class or higher

**Experience:** Previously served as Patrol Leader.

**Attendance:** 75% over previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend and help run **Troop Leadership Training**.
- \_\_\_\_\_ Attend 75% of all Troop, PLC, Troop Committee and Roundtable Meetings.
- \_\_\_\_\_ Meet with Scoutmaster and ASPL once per month.
- \_\_\_\_\_ Arrange for the ASPL to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 5 Assistant Senior Patrol Leader



**Description:** The Assistant Senior Patrol Leader (ASPL) assists the Senior Patrol Leader in leading the Troop.

**Duties:** Assist the Senior Patrol Leader (SPL) in leading the Troop Meetings, PLC Meetings and Troop activities.  
Attend Roundtable Meetings  
Assume the responsibilities of the SPL when they are absent.  
Coordinate and support the other Scout leaders.

**Term:** 6 months

**Selection:** Appointed by the Senior Patrol Leader.

**Reports To:** Senior Patrol Leader

### QUALIFICATIONS

**Age:** 14

**Rank:** 1st Class or higher

**Experience:** Previously held a position in the Patrol Leader's Council.

**Attendance:** 75% over the previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**.
- \_\_\_\_\_ Attend 75% of all Troop, PLC and Roundtable Meetings.
- \_\_\_\_\_ Arrange for the SPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_



## 6 Patrol Leader



**Description:** The Patrol Leader is the overall leader of his patrol.

**Duties:** Appoint the Assistant Patrol Leader (APL).  
Represent the patrol on the Patrol Leader's Council.  
Organize and run the patrol meetings and activities.  
Keep patrol members informed.  
Get the patrol get ready for Troop activities.  
Assist other patrol members in advancing.  
Develop patrol spirit.

**Term:** 6 months

**Selection:** Elected by the patrol.

**Reports To:** Senior Patrol Leader (SPL)

### QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None

**Attendance:** 75% over previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings and patrol meetings and activities.
- \_\_\_\_\_ Arrange at least one patrol outing during your term of office.
- \_\_\_\_\_ Arrange for the APL to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 7 Assistant Patrol Leader



**Description:** The Assistant Patrol Leader (APL) assists the Patrol Leader in leading the patrol.

**Duties:** Assist the Patrol Leader in leading the patrol meetings and activities.  
Help keep patrol members informed.  
Help the patrol get ready for Troop activities.  
Assume the responsibilities of the Patrol Leader when they are absent.

**Term:** 6 months

**Selection:** Appointed by the Patrol Leader (PL).

**Reports To:** Patrol Leader

### QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None

**Attendance:** 50% over previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop Meetings and patrol meetings and activities.
- \_\_\_\_\_ Arrange for the PL or another Scout in your patrol to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 8 Troop Guide



**Description:** The Troop Guide supports the new Scouts.

**Duties:** Guide new Scouts through early Scouting activities.

Help new Scouts complete rank requirements.

Teach basic Scout skills.

Coach the Patrol Leader and Assistant Patrol Leader of their assigned patrol.

**Term:** 6 months

**Selection:** Appointed by the Scoutmaster.

**Reports To:** Assistant Senior Patrol Leader (ASPL)

### QUALIFICATIONS

**Age:** 14 or older

**Rank:** 1st Class or higher

**Experience:** None

**Attendance:** 50% over previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings and their assigned patrol meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 9 Quartermaster



**Description:** The Quartermaster maintains the Troop equipment.

**Duties:** Keep the Troop equipment in good working order.  
Restock Troop equipment as needed.  
Bring the US and Troop flags to Troop events.

**Term:** 6 months

**Selection:** Elected by the Troop.

**Reports To:** Assistant Senior Patrol Leader (ASPL)

### QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None

**Attendance:** 50% over the previous six months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Keep the Troop equipment in good working order.
- \_\_\_\_\_ Consistently bring the US and Troop flags to Troop events.
- \_\_\_\_\_ Maintain position of the Troop trailer key.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 10 Scribe



**Description:** The Scribe keeps the Troop records.

**Duties:** Record Troop Meeting attendance and provide to Database Admin.  
Record and publish Troop Meeting agenda.

**Term:** 6 months

**Selection:** Elected by the Troop.

**Reports To:** Assistant Senior Patrol Leader (ASPL)

### QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None

**Attendance:** 50% over the previous six months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Consistently record Troop Meeting attendance and provide to Database Admin.
- \_\_\_\_\_ Consistently publish Troop Meeting agenda via e-mail prior to Troop Meeting.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

# 11 Historian



- Description:** The Historian keeps a historical record of Troop activities.
- Duties:** Take or arrange for photos to be taken on Troop activities.  
Organize and send photos to Scout or Troop Webmaster.  
Take good care of the Troop camera.  
Collect published articles about the Troop.
- Term:** 6 months
- Selection:** Elected by the Troop.
- Reports To:** Assistant Senior Patrol Leader (ASPL)

## QUALIFICATIONS

- Age:** None
- Rank:** None
- Experience:** None, but interest in photography is helpful.
- Attendance:** 50% over the previous 6 months.

## REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Consistently take or arrange for photos to be taken on Troop activities
- \_\_\_\_\_ **Organize and send selected photos to Scout or Troop Webmaster for posting on the Troop website.**
- \_\_\_\_\_ Take good care of the Troop camera.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position including the Troop camera with its case, memory card and CD to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 12 Librarian



**Description:** The Librarian maintains the Troop library.

**Duties:** Keep the Troop library organized.

Check-out/Check-in books from the Troop library.

Follow up on late returns.

Keep the Troop library spreadsheet up to date.

Recommend new or replacement books for the Troop library.

**Term:** 6 months

**Selection:** Elected by the Troop.

**Reports To:** Assistant Senior Patrol Leader (ASPL)

### QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None

**Attendance:** 50% over the previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Keep the Troop Library and spreadsheet in organized and up to date.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position including the Troop Library and spreadsheet to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

# 13 Scout Webmaster



**Description:** The Scout Webmaster helps the Troop Webmaster maintain the Troop website.

**Duties:** Work with the Troop Webmaster to maintain the Troop website and Facebook site.

**Term:** 6 months

**Selection:** Appointed by the Scoutmaster.

**Reports To:** Assistant Senior Patrol Leader (ASPL) and the Troop Webmaster

## QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None. Must have access to a computer and internet.

**Attendance:** 50% over the previous 6 months.

## REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_



# 14 Instructor



**Description:** The Instructor teaches Scouting skills.

**Duties:** Teach other Scouts basic Scouting skills.

**Term:** 6 months

**Selection:** Appointed by the Scoutmaster.

**Reports To:** Assistant Senior Patrol Leader (ASPL)

## QUALIFICATIONS

**Age:** 14 or older

**Rank:** First Class or higher.

**Experience:** The Instructor must be able to teach the Scouting skills needed to achieve the Tenderfoot, Second Class and First Class ranks.

**Attendance:** 50% over previous 6 months.

## REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Conduct at least three skill instruction classes during your term of office.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

# 15 Chaplain Aide



**Description:** The Chaplain Aide works with Troop Chaplain to meet the religious needs of Scouts in the Troop.

**Duties:** Make religious observances at Troop meals and activities.  
Assist the Troop Chaplain in promoting the religious emblems program.

**Term:** 6 months

**Selection:** Elected by the Troop.

**Reports To:** Assistant Senior Patrol Leader (ASPL)

## QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None

**Attendance:** 50% over the previous 6 months.

## REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC Meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

# 16 Order Of Arrow Representative



**Description:** The Order Of Arrow Representative provides a communication link between the Order Of Arrow (OA) and the Troop.

- Duties:** Attend Order of the Arrow Meetings at the Roundtable Meetings.  
Communicate OA news at Troop Meetings.  
Arrange for the OA elections.  
Encourage the Troop’s Arrowmen to be active participants in the OA.

**Term:** 6 months

**Selection:** Elected by the Troop.

**Reports To:** Assistant Senior Patrol Leader (ASPL)

## QUALIFICATIONS

**Age:** None

**Rank:** 1<sup>st</sup> Class

**Other:** Must be an OA member.

**Experience:** None

**Attendance:** 50% over the previous six months.

## REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop and PLC meetings.
- \_\_\_\_\_ Arrange for the ASPL or another Scout leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Attend two OA activities.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

# 17 Bugler



- Description:** The Bugler plays the bugle for the Troop.
- Duties:** Sound Reveille and Taps at Troop outings.
- Term:** 6 months
- Selection:** Appointed by the Scoutmaster.
- Reports To:** Assistant Senior Patrol Leader (ASPL)

## QUALIFICATIONS

- Age:** None
- Rank:** None
- Experience:** Be able to bugle or willing to learn to bugle.
- Attendance:** 50% over the previous six months

## REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop Meetings.
- \_\_\_\_\_ Arrange for another bugler to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly maintain the Troop bugle.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 18 Junior Assistant Scoutmaster



**Description:** The Junior Assistant Scoutmaster (JASM) assists the Scout leaders and Scoutmaster in leading the Troop.

**Duties:** Coach and support the Scout Leaders and Scouts.  
Teach other Scouts basic Scouting skills.  
Attend Roundtable Meetings  
Assist the Scoutmaster with Troop Leadership Training.  
Sign-off completion of Scout rank requirements.  
Perform other duties as assigned by the Scoutmaster.

**Term:** 6 months

**Selection:** Appointed by the Scoutmaster.

**Reports To:** Scoutmaster

### QUALIFICATIONS

**Age:** At least 14 years old.

**Rank:** Eagle Scout

**Experience:** Previously held a position in the Patrol Leader's Council.

**Attendance:** 50% over the previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop, PLC and Roundtable Meetings.
- \_\_\_\_\_ Arrange for the Scoutmaster or an Assistant Scoutmaster to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_

## 19 Den Chief



**Description:** The Den Chief supports the Cub Scouts in a Den.

**Duties:** Assist the Den Leader and Cub Scouts at weekly Den Meetings.  
Foster interest in Boy Scouts and the Troop.

**Term:** 6 months

**Selection:** Appointed by the Scoutmaster and approved by the Den Leader.

**Reports To:** Scoutmaster and Den Leader

### QUALIFICATIONS

**Age:** None

**Rank:** None

**Experience:** None

**Attendance:** 50% over previous 6 months.

### REQUIREMENTS

- \_\_\_\_\_ Attend **Troop Leadership Training**. If unable to attend, complete the training designated by the Scoutmaster.
- \_\_\_\_\_ Attend 75% of all Troop, PLC and your assigned Den's Den Meetings.
- \_\_\_\_\_ Arrange for the Den Leader to assume your responsibilities including attending meetings and activities in your absence.
- \_\_\_\_\_ Perform the position duties with your best effort.
- \_\_\_\_\_ Properly wear the Scout uniform.
- \_\_\_\_\_ Live by the Scout Oath and Scout Law in your everyday life.
- \_\_\_\_\_ Return your position binder to the Scoutmaster immediately after new Troop elections.
- \_\_\_\_\_ Hand-off the position to your successor at the end of your term of office.

The following Scout has successfully met the position requirements during their term of office:

Scout: \_\_\_\_\_

Term of Office: \_\_\_\_\_

Position Advisor: \_\_\_\_\_

Date: \_\_\_\_\_